

Candidate Agreement

First Name		Family Name	
Candidate ID		Date of Birth	
Certification Code		Certification Name	

By signing this agreement, I declare that:

- I have been informed of and understand my rights during the certification process, including:
 - The right to be treated with respect by others
 - The right to be treated fairly and without discrimination regardless of religion, racial and cultural differences, sexual preference, age, disability and socio-economic status
 - The right to be free from all forms of intimidation
 - The right to a safe, clean, orderly and cooperative assessment environment
 - The right to an impartial assessment process
 - The right to have assessments conducted in a Fair, Flexible, Reliable, and Valid manner, in accordance with the Principles of Assessment
 - The right to have any disputes settled in a fair and rational manner in line with the Complaints and Appeals Procedure
 - The right to the security and confidentiality of personal data
- I have been informed of and understand the following expectations that I must adhere to, including:
 - The expectation that I will not engage in cheating or plagiarism
 - The expectation that I will not be under the influence of drugs and/or alcohol on campus
 - The expectation that I will submit work when required
 - The expectation that I will be punctual for scheduled sessions
 - The expectation that I will treat ATMC's staff, assessors and fellow candidates with respect and without discrimination
- I have been informed of and understand the requirements to obtain certification, including:
 - Being able to demonstrate consistent application of knowledge and skill to the standard of performance required in the workplace, and outlined in the requirements for each unit included in the certification scheme
 - All evidence I provide to support competence will be Valid, Sufficient, Authentic, and Current
- I shall inform the Certification Body, without delay, if any circumstances arise that may impact on my ability to fulfill certification requirements
- I have been informed of and understand the circumstances that could lead to my certification being suspended or withdrawn, as outlined in the **PP10 Issuance of Certification Policy and Procedure**
- I agree to comply with the relevant provisions of the certification scheme
- I agree to only make claims regarding certification with respect to the scope for which certification has been granted
- I agree to **NOT** use the certification in such a manner as to bring the certification body into disrepute, and **NOT** to make any statement regarding the certification which the certification body considers misleading or unauthorized
- I agree to discontinue the use of all claims to certification that contain any reference to the certification body or certification upon suspension or withdrawal of certification, and to return any certificates issued by the certification body
- I agree to not use the certificate in a misleading manner

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- All of the assessment evidence submitted by me is my evidence and has not been taken from any other source of information, if I have used information from any other source it has been referenced in accordance with the reference guidelines

Candidate Signature		Date Signed	
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