

PROFESSIONAL YEAR ELIGIBILITY CHECKLIST

This checklist is used to assess applicants' eligibility for enrolment into AMTC PY programs. It must be used by PY Admissions Officers, Business Development Representatives and/or Agents before application submission.

| APPLICANT DETAILS | | | |
|------------------------|--|-------------------------------|--|
| Title: | <input type="checkbox"/> Mr <input type="checkbox"/> Miss <input type="checkbox"/> Mrs <input type="checkbox"/> Ms Other: _____ | Gender: | <input type="checkbox"/> Male <input type="checkbox"/> Female |
| Applicant's full name: | | | |
| Mobile number: | | E-mail: | |
| PY course: | <input type="checkbox"/> ACS | <input type="checkbox"/> APYP | |

Please tick the boxes if the applicant can provide the evidence of the following requirements:

SECTION A – VISA REQUIREMENTS

The applicant must hold a valid passport and visa that allows full work and study rights whilst undertaking the PYear:

- Graduate 485 visa (or other appropriate visas), or bridging visas associated with the 485 visa, AND
- Minimum of 12 months validity (365 days) on their visa from the date of PYear commencement
- A VEVO Check confirming onshore status and full work and study rights at the time of admission

NOTE:

- It remains a PY participant's responsibility to complete all Professional Year coursework within the terms of their visa. No visa extensions will be granted to complete the PYear, nor will any components of the course be fast-tracked or expedited due to visa restrictions or changes in student circumstances.
- Applicants who have completed their principal course of study and are on a Bridging Visa to a 485 are assumed to have sufficient validity and may be permitted to enter the program ensuring that the Bridging Visa Grant Notification Date is prior to PYear commencement. Applicants must be reminded that should their visa application fail, they will need to withdraw from the program unless they can obtain another visa suitable for PYear continuation.
- Other visas such as a 482, 489, or 402 visas, including linked spouses or dependents, may be eligible to undertake the PYear **so long as they can demonstrate full work and study rights over the required validity period.**
- An "Acknowledgement of Visa Application for a 485" is NOT accepted as sufficient evidence due to limitations of an applicant's student visa conditions (i.e. unsuitable work and study rights).
- If a participant is on a student visa they must have completed their principle course of study prior to commencing the Program, provide evidence of having applied for a 485 visa or bridging visa. Participants enrolling on a student or bridging visa must have been granted a 485 Temporary Graduate visa by the end of their Program.

SECTION B – ACADEMIC REQUIREMENTS

| ACS PY | APYP |
|---|--|
| The applicant must hold: <input type="checkbox"/> A Bachelor or higher degree in an IT Major from an Australian tertiary institution and meet the applicable Australian Study Requirement (ASR) prior to commencing the PYear (this includes a minimum of two Academic Years of study (*) in Australia). Qualifications must be relevant to the applicant's anticipated ANZSCO Code . IT qualification considerations (Refer to <i>Appendix 1</i>) | The applicant must have: <input type="checkbox"/> Completed one or more Accounting related degrees as a result of at least two Academic Years (*) full time study with an Australian university. The degree/s must be on the approved list of courses for international students (CRICOS) Accounting degrees considerations (Refer to <i>Appendix 2</i>) |

NOTE: () Two Academic Years is defined as being at least 92 weeks of study, based on the duration of the course as registered by CRICOS*

SECTION C – ENGLISH LANGUAGE REQUIREMENTS

The applicant must hold the current English Language Test results:

- IELTS score of 6.0 overall (Academic or General) or equivalent (*) & no bands below 6.0
Note: only Academic Score for IELTS is acceptable for accounting applicants
- English Language Test is undertaken WITHIN 3 YEARS immediately prior to the date of PYear commencement.

NOTE: (*) Other English test (ELTS) equivalencies can be found in Appendix 3

SECTION D – SKILLS ASSESSMENT

| ACS PY | APYP |
|---|---|
| Not required but recommended. For all queries relating to IT Migration Skills Assessment, applicants should contact ACS Skills Assessment Team at assessment@acs.org.au . | Not required but recommended. Applicants should contact the authorised assessing authority (CPA, IPA, CAANZ) |

NOTE: Other Skills Assessment considerations can be found in Appendix 4

APPENDIX 1: OTHER IT QUALIFICATION CONSIDERATIONS

- PYear applicants are required to have completed a Bachelor or higher degree in an IT Major from an Australian tertiary institution. ICT minors do not satisfy PYear entry requirements. In accordance with ACS' Migration Skills Assessment Guidelines, the determination of an eligible ICT major is based on the following assessable criteria:
 - A standard 3-year Bachelor level qualification is deemed as having a major in computing if **at least 33%** of the qualification is ICT.
 - A post graduate qualification [. . .] that does not require a Bachelor with an ICT major for entry is deemed as having a major in computing if **at least 50%** of the qualification is ICT. An Australian postgraduate degree with only 12 subjects requires **at least 67%** ICT content.
 - A post graduate qualification (Graduate Diploma, Masters or Doctoral qualification) that does require at least a Bachelor qualification with a major in ICT for entry into the course, must have ICT content of **at least 33%**, all of which must be at post graduate level.
 - For more details regarding ICT Major criteria, see [ACS Skills Assessment Guidelines for Applicants](#) or refer to further support regarding vetting qualifications below.
- **Applicants must demonstrate that their Australian qualification in an IT Major is closely related to their future nominated occupation (ANZSCO).** Per ACS Skills Assessment Guidelines for Applicants, **at least 65%** of the ICT content **must be closely related to the nominated occupation.** Applicants will be required to provide ATMC PY with their nominated occupation (ANZSCO) at the time of the Admission/Enrolment process.
- **A list of Eligible Skilled Occupations (and assigned ANZSCO code) is available in the ANZSCO Code Information document available on the [Migration Skills Assessment page on the ACS website](#).** The ANZSCO code information is to assist applicants in nominating an ICT occupation and contains examples of employment duties for each occupation.
- In cases where a degree or testamur is not yet awarded, the applicant must provide a certified official document from the accredited tertiary institution that clearly states the date the student met all the course requirements and became eligible to be awarded the qualification. At the earliest, PYear commencement must occur after the stated date.
- As with visa requirements, priority for enrolment should be given to those applicants who have completed a suitable Australian ICT degree within the last two years. However, other applicants who have attained an Australian ICT qualification may be accepted.
- Applicants must satisfy the Australian Study Requirement (ASR) for visa purposes, and this does not have to be solely completed within a student's Australian ICT qualification. Per DHA, "to meet the Australian study requirement you must have completed either:
 - a single eligible qualification that requires at least 2 academic years study, or
 - more than 1 qualification that results in a total of at least 2 academic years study resulting in an eligible qualification
 - You must have completed your study in Australia, in a total of no less than 16 calendar months, while you held a visa authorising you to study." ACS Skills Assessment does not assess whether applicants meet the ASR requirement for immigration. This is determined by DHA. See immi.homeaffairs.gov.au for more details.
- It is strongly recommended that PYPs refer all applicants who approach the Professional Year in ICT with borderline ICT Courses such as Business Information Systems, Commerce, Multimedia, and Data Science where subjects may not "predominantly educate persons to be a professional in ICT", for ACS Skills Assessment prior to enrolment.

APPENDIX 2: AUSTRALIA REQUIRED ACCOUNTING SUBJECTS AS PART OF THE DEGREE(S):

- Accounting Systems and Processes
- Business Law
- Economics
- Financial Accounting and Reporting
- Finance and Financial Management
- Management Accounting
- Quantitative Methods
- Australian Tax Law[^]
- Audit and Assurance[^]

[^]These subjects are not needed for enrolment into the PY Program, but may be needed for a positive skills assessment depending on the ANZSCO code a participant will apply for PR.

APPENDIX 3: ELTS CONVERSION TABLE FOR PY ENROLMENTS

- TOEFL iBT – total score of at least 64, with at least 12 in listening, 13 in reading, 18 in speaking, and 21 in writing.
- CAE – overall score of at least 169 with nothing below 169 in each of the four test components
- OET – a score of at least "B" (Pass) in each of the four test components
- PTE – overall score of at least 50 with no bands below 50 in each of the four components

APPENDIX 4: SKILLS ASSESSMENT

ACS

In most cases, graduates of the Professional Year will seek to apply for permanent residency and will be required to undertake an ACS Migration Skills Assessment (MSA). While ACS MSA is not an entry requirement for the PY Program, the directions below provide applicants an additional avenue to vet their Australian qualification prior to Professional Year, mitigating certain student risks and fees should a preliminary assessment be deemed unfavourable.

1. Visit ACS Migration Skills Assessment at acs.org.au to review the Guidelines for Applicants and prepare required documentation.
2. Commence an Online Application and select the Application Type: "Temporary Graduate 485".
3. Nominate the relevant ANZSCO code for your qualification and/or work experience and complete the application.
4. ACS will issue an ACS Results Letter stating the degree's IT Major suitability and relevance to the nominated ANZSCO code.

NOTE: The purpose of an ACS Skills Assessment is for migration purposes connected with the Department of Home Affairs. **The above assessment does NOT guarantee a suitable future skills assessment following the Professional Year.** This assessment serves to provide information if the IT Degree is a Major in IT and is closely related to an applicant's nominated ANZSCO code.

ACS Migration Skills Assessment is a separate division within ACS and not related to the Professional Year Program. Skills Assessment applications and outcomes are securely managed and assessed independent of ACS Education. For all queries relating to IT Migration Skills Assessment, applicants should contact ACS Skills Assessment Team at assessment@acs.org.au.

APYP

As authorised assessing authorities, the Accounting bodies for the Program (CPA, IPA, CA ANZ), conduct skills assessments to ensure that your qualifications and experience match the required standard of the industry in your chosen country. These assessing authorities can determine if you meet the educational standard for your nominated occupations, alongside the corresponding codes from Australia and New Zealand Standard Classification of Occupations (**ANZSCO**).

Please visit the following for additional info and guidance:

[CPA – Migration Skills Assessment Services](#)

[IPA – Migration Assessments](#)

[CA ANZ – Migration Skills Assessment](#)